

REGULAR MEETING

Pursuant to notice, Fred Buckingham, Chairman, called the meeting to order at 9:20 a.m. on Thursday, November 13, 2025. Those in attendance: Fred Buckingham, Chairman; Ryan Heathco Beverly Matthews, Vice Chair; Angela Wirth, Finance Secretary; Micah Sarabyn, Project Manager; Jennifer Hess, Counsel for the District; Steve Brock, MBA, CPA Municipal Financial Advisor; Lou Savka and Darrin Garrett, VS Engineering; John Thurman, Maintenance Superintendent; Brandon Cook, Maintenance Superintendent; and Brian Daviau, Maintenance Superintendent. Also in attendance was Ms. Christy Hayes, Freeholder.

Mr. Buckingham opened the meeting. Mr. Cook provided the maintenance report. 950 feet of sewer line was cleaned, 1100 feet was dye tested, 34 manholes were located with GPS, 11 incident reports, 104 locates, 35 grease trap inspections, five (5) flow meters place, and six (6) work orders were completed. The Maintenance Department discovered three companies performing work without permits. Brian Daviau was introduced as the new third maintenance person.

Mr. Lou Savka of VS Engineering presented Pay Claim #19 for \$133,707.17. Mr. Heathco made a motion to approve Pay Claim #19. Mrs. Matthew seconded the motion, and Mr. Buckingham was also an agreement. Motion passed. Mr. Savka indicated that \$120,594.77 remains in the budget for the relining project in addition to \$23,000 in contingency. \$6,171,255.23 is the total project cost to date. Additional time is needed for some additional work. As such, this will require an additional \$500 payment to the labor standards person. Mr. Heathco made a motion to approve the extra payment for the labor standards person for an extra month of work. Mrs. Matthew second in the motion, and Mr. Buckingham was also in agreement. Motion passed. Mr. Savka mentioned several worthwhile projects to reduce inflow and infiltration with the remaining funds, including work at Lucerne and Minnesota with a possible small diameter force main and a grinder pump. Considerations for the use of a grinder pump include power outages and security. Another option may be to run a new line across the

on the concrete deck were found by Mr. Garrett. There is also a gas line on the other side of the bridge that will also need to be protected.

Next Mr. Brock provided the financial report. He and Mrs. Wirth will go through the spending and appropriation for the end of the year. He noted that CEG has not yet filed for a rate increase. The October bill to CEG was the lowest bill for the year at around \$104,000 which is down from the April bill of over \$393,000. Mr. Brock projects that the District will be a little over budget for treatment costs to CEG in 2025.

Next Ms. Hess provided the legal update. She noted that the date of the annual meeting must be set. She requested that the same be set on December 18, 2025. Mr. Heathco made a motion at the meeting for December 18, 2025, Mrs. Matthew second of the motion and Mr. Buckingham was also in agreement. Motion passed. The 2025 annual meeting of the Ben Davis Conservancy district will be held on December 18, 2025 from 9 AM to 11 AM pending court approval. There is no election this year. Next Ms. Hess discussed the paperwork that is being sent to Mr. Swallers. Ms. Hess will send Mr. Swallers information on how to disconnect from service. While the District will not deny Mr. Swallers request to disconnect, if he does so without a septic tank/alternative sewer collection method, the Health Department may take action against Mr. Swallers (which is outside the control of the District).

Mrs. Sarabyn provided the Projects Report. There are vacant properties in the District Auburn, which Mrs. Sarabyn believes would be beneficial to the District to acquire. Mrs. Sarabyn will provide the parcel numbers to Ms. Hess for investigation. Mrs. Sarabyn attended the Alliance Conference in Fort Wayne. She is working on standard operating procedures for the Maintenance Department. She also has ideas for updates to the Sewer Use Ordinance and modifications to the Emergency Plan. She has been working with Mr. Heathco on the online permit process and is attempting to link the permit to the property number on Silver Smith. Commercial Sewer has completed all televising. Cooley was selected for the manhole lining project which will be starting soon. Temporary flowmeters are still in place. Mrs. Sarabyn has divided the District into eight separate zones for purposes of the truck books. When we hire


easement, but the property owners have put fences on the easement. She also noted possible changes to the uniform policy in the handbook and expanding the uniform budget due to items which the employees have worn through. New uniforms will be distributed in January. There is a lateral issue at 1311 South Lynhurst Lane which is thought to be due to a fiber optics dig. The District is attempting to help the property owner determine which utility caused the sewer lateral collapse and to hold them accountable for this damage. The District collected \$22,288 from contract customers in October.

Mrs. Wirth provided her report. She went back to July to re-reconcile bank statements. She went to Muncie for Boyce training. The Budget Resolution, Rate Resolution, and Salary Resolutions were adopted at the meeting on October 9, 2025. Bryan was hired for the third maintenance position. There has been an alarm reset on the pole barn. Employee Sarah Thomas was terminated. Mrs. Wirth presented the October 2025 minutes. Mr. Heathco made a motion to approve the minutes, Mrs. Matthews seconded the motion, and Mr. Buckingham was also in agreement. Motion passed. Mrs. Sarabyn brought up that they had been talking with the engineers for Sanctuary Indy. The question is how big of a sewer main will be needed and who will take ownership of the line. Mrs. Sarabyn sent an email to the church to see if they wish to discuss options with the Board.

Mr. Heathco gave the Communications Report. He is concerned about views from the Southeast Asia area as this may indicate that the District is being targeted for criminal cyber activities. He has also been working with Mrs. Sarabyn on the digital permit.

There being no further business to come before the Board at this time, Mr. Buckingham motioned to adjourn the meeting. The meeting was adjourned at 11:27 a.m.. The next meeting of the Board of Directors will take place on Thursday, December 11, 2025 at 9:00 a.m. at the Ben Davis Conservancy District located at 703 S. Tibbs Avenue, Indianapolis, IN 46241 in the Board Room.


Fred F. Buckingham, Chairman


Beverly A. Matthews, Vice Chairman


Ryan Heathco, Director

ATTEST:

Mrs. Angela Wirth, Secretary

