

## Ben Davis Conservancy District Board Meeting

Pursuant to notice by publication, the Board Meeting of the Ben Davis Conservancy District ("District") was held on Thursday, November 9, 2023, at the Board Meeting Room at the District Office, located at 703 S. Tibbs Avenue, Indianapolis, Indiana. Those in attendance: Mr. Fred Buckingham, Chairman; Ms. Beverly Matthews, Vice Chair; Mr. Jeff Wood, Ms. Jennifer Hess, Counsel for the District; Ms. Angela Wirth, Secretary/Finance Officer; Ms. Dee Revnyak, Mr. Lou Savka, Mr. Corey Foster, and Mr. John Thurman, Superintendents for the District. Also in attendance; Mr. Joey Fox, Lobbyist for the District, Mr. Ryan Heathco, and Ms. Christy Hayes, freeholder.

Mr. Buckingham called the regular board meeting to order at 9:10 a.m..

Mr. Buckingham called upon the Maintenance Department for the monthly report. Mr. Mr. Foster informed the Board the District is still working with Commercial Sewer who has currently televised and cleaned 61,053 Linear Feet. Silversmith is up to date with all projects being completed. Triad Associates has met with the District staff to discuss the Waldemere Avenue sewer replacement and the Westbrook sewer repairs. Quotes for the sewer replacement were received from Inliner, Valenti-Held, and Carlisle Plumbing. Copies of the quotes were provided to the Board. Carlisle Plumbing was the lowest bid and it was recommended that the project be awarded to them. Mrs. Matthews made a motion to accept the quote and award the contract to Carlisle Plumbing. Mr. Wood seconded the motion and Mr. Buckingham was also in agreement. Motion passed.

Ms. Revnyak also informed the Board that the televising showed that a sewer break had occurred in the same location that the City conducted a bridge repair approximately a year ago. She provided the information to the Board Attorney to evaluate the possibility of submitting a tort claim with the City. She also noted that there is an issue that needs immediate repair. Mrs. Matthew made a motion to give authority for the office staff to execute a contract with the most responsive bidder given the emergency nature of the issue. Mr. Wood seconded the motion and Mr. Buckingham was also in agreement. Motion passed.

Ms. Revnyak updated the Board on the purchase of a parcel owned by Fortune Enterprises LLC. The preliminary title work revealed that the property was recently sold to the City in a Tax sale. Ms. Hess submitted a letter to the City regarding a possible purchase through them.

Ms. Revnyak and Mr. Savka shared their concerns about the progress of the BDCD Sewer Collection System Cleaning and Televising Project and the timeline needed to review the sewer videos, prepare a scope of work, and bid the project in order to close a loan through the SRF program in the agreed upon timeframe. A Pre-Closing date has been set for February 20, 2024 with an actual closing scheduled for March 5, 2024.

Ms. Revnyak stated she is working on updates to the Truck Books and these should be completed within a week or two. The maps were updated so they are consistent with the Silversmith maps.

Ms. Revnyak closed by indicating that no response was received from IDEM on the Board's letter that was prepared in response to IDEM's financial review of the plant project.

Ms. Wirth presented the Financial Status to the Board for the month of October. The monthly user fee is currently \$40.00 and the proposed 2024 user fee will remain the same.

Ms. Wirth shared the information on the closing of the \$2,5000,000 Bond Issuance and the BAN payoff numbers. She also discussed the Sources and Uses spreadsheet that she and Micah have worked on with Ms. Revnyak. The spreadsheet shows the remaining balance of the bond funds.

Ms Wirth went over the cash balances as of October 31, 2023, and noted that the Accounts Receivable 30/60/90 day balances were still looking good.

Ms. Hess stated that she had invited Joey Fox to attend the Board Meeting and provide any new legislative updates he may have obtained or been a part of since the October Board meeting. Ms. Hess also stated she and Mr. Fox had a meeting with senator Mike Young later that day.

Ms. Hess discussed the temporary lease of the 900 S Tibbs property. It was discussed by the members of the Board and others in attendance of how much the property was being used for Mr. Denny's business.

Ms. Revnyak and Ms. Matthews suggested landscaping the front of the 900 property with burm and ornamental fencing. The excess trash was discussed and how to create a more appealing frontage. The suggestion was tabled until a future Board meeting.

Ms. Hess stated she had spoken with Attorney Alan Hux and Jonathan Weinzapfel, General Counsel for the Airport Authority, regarding the outstanding monies due the District and



to reschedule the September 28 IAA meeting which had to be cancelled. Several dates were given as potential meeting dates times.

Mr. Fox provided a brief discussion on his contact with IDEM who confirmed receipt of the District's letter.

Mrs. Sarabyn collected \$34,030.49 for October. Micah and John went to the "Pre-Construction" meeting downtown at the City County Bldg. for the Biltmore Gardens Storm Sewer Project which is getting ready to begin.

Reconciliation of (3) Bank Statements was completed for October. Mrs. Wirth obtained the Right of Way Permits for the maintenance trucks and the jet truck. The District will reapply for new stickers in January of 2024. The 2024 Budget was Adopted at the Oct 12, 2023 Board Meeting then immediately submitted to the Indiana Gateway. Mrs. Wirth drafted three new NSF letters for e-checks and put together several letters for residents regarding NSF fees and account locks. Angela is beginning to pull 2022 Disbursements and verify for Audit purposes. Mrs. Wirth worked with Mrs. Sarabyn to ensure invoices from Commercial Sewer Cleaning (CSC) were completed properly, billed to the District correctly and paid out. Mrs. Wirth and Ms. Baker entered receipts for Oct. Mrs. Wirth and Mrs. Sarabyn went to the Ft. Wayne Fall Alliance Conference.


Mrs. Wirth placed the ad in the Indy Star for the Nominees for Area I Director Election.

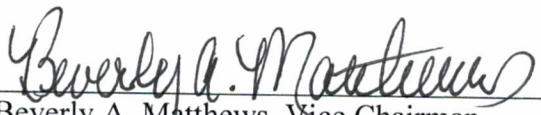
Mr. Buckingham was presented with a change order to sign from Ms. Sarabyn from Inliner for additional work that needed to be completed.

Mr. Heathco presented his a contract from 317 Studio for approval of the Board. The Board reviewed the contract and Mrs. Matthews made a motion to approve the contract, Mr. Wood seconded the motion. Mr. Buckingham also approved the motion. Motion passed.


Ms. Matthews made a motion to approve the September 2023 Minutes. Mr. Wood seconded the motion. Mr. Buckingham approved. Motion passed.

The next board meeting is set for December 14, at 9:00 a.m. at the District Office Board Room. There being no further business to come before the Board at this time, Mr. Buckingham, Chairman, motioned to adjourn at 10:40 a.m. Meeting adjourned.

  
Fred F. Buckingham, Chairman

  
Beverly A. Matthews, Vice Chairman

  
Jeff T. Wood, Director

ATTEST:   
Angela Wirth, Secretary